



NOTICE OF A CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE MEETING

**Opotiki District Council Chambers, 108 St John Street, Opotiki
Thursday, 16 January 2025
Commencing at 1.30pm**

ORDER PAPER

APOLOGIES

DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS

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PUBLIC EXCLUDED BUSINESS

ITEM 03 CONFIRMATION OF IN-COMMITTEE MINUTES – CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE MEETING 30 MAY 2025	
ITEM 04 CHIEF EXECUTIVE OFFICER'S TWELVE-MONTH PERFORMANCE REVIEW	
ITEM 05 CHIEF EXECUTIVE OFFICER'S KPIs 01/2025 – 12/2025 (FULL YEAR)	
ITEM 06 RESOLUTION TO RESTATE RESOLUTIONS AND READMIT THE PUBLIC	

Chair: Deputy Mayor Shona Browne

Members: Mayor, David Moore
Cr Tom Brooks
Cr Dean Petersen

Independent Advisor: Miles McConway

Committee Secretary: Gae Finlay

Quorum: Three elected members

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Councillors are reminded that if you have a pecuniary or non-pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the Council chamber.

Stace Lewer

CHIEF

EXECUTIVE

OFFICER



MINUTES OF A CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE MEETING DATED, THURSDAY, 30 MAY 2024 IN THE ŌPŌTIKI DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, ŌPŌTIKI AT 3.08PM

PRESENT:

Deputy Mayor Shona Browne (Chairperson)
Mayor David Moore
Councillors:
Tom Brooks
Dean Petersen

IN ATTENDANCE:

Stace Lewer
Gae Finlay (Executive Assistant and Governance Support Officer)

The Chairperson opened the meeting.

APOLOGIES

Nil.

DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS

Nil.

- 1. CONFIRMATION OF MINUTES – CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE MEETING 18 DECEMBER 2023** p5

RESOLVED

- (1) That the minutes of the Chief Executive's Performance Committee meeting held on 18 December 2024 be confirmed as a true and correct record.**

Brooks/HWTM

Carried

SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

- 3. Confirmation of In-Committee Minutes – Chief Executive’s Performance Committee Meeting 18 December 2023.**
- 4. Chief Executive Officer’s KPIs – 01/2024 – 12/2024 (Full Year).**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.	Confirmation of In-Committee Minutes – Chief Executive’s Performance Committee Meeting 18 December 2023	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
4.	Chief Executive Officer’s KPIs – 01/2024 – 12/2024 (Full Year)	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

3.	Protect the privacy of natural persons Prevent disclosure or use of official information	Section 7(2)(a) Section 7(2)(j)
4.	Protect the privacy of natural persons	Section 7(2)(a)

HWTM/Petersen

Carried

RESOLVED

- (1) That the resolutions made while the public was excluded, be confirmed be confirmed in open meeting.**

(2) That the public be readmitted to the meeting.

Petersen/HWTM

Carried

RESOLVED

(1) That the minutes of the Chief Executive's Performance Committee meeting held on 18 December 2024 be confirmed as a true and correct record.

Brooks/HWTM

Carried

RESOLVED

(1) That the report titled "Chief Executive Officer's KPIs – 01/2024 – 12/2024 (Full Year)" be received.

(2) That the Committee approves the Chief Executive Officer's Key Performance Indicators (KPIs) 01/2024 – 12/2024 (Full Year), as attached to the agenda report. That the Committee notes the Chief Executive Officer's KPIs 01/2024 – 12/2024 (Full Year) may change with time, with changes being made through the Committee.

(3) That the Committee notes the Chief Executive officer's KPIs 01/2024 -12/2024 (Full Year) may change with time, with changes being made through the Committee.

HWTM/Brooks

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3.26PM.

THE FOREGOING MINUTES ARE CERTIFIED AS BEING A TRUE AND CORRECT RECORD AT A SUBSEQUENT MEETING OF THE CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE HELD ON 16 JANUARY 2025

DEPUTY MAYOR SHONA BROWNE

CHAIR

REPORT

Date : 9 January 2025

To : Chief Executive’s Performance Committee Meeting, 16 January 2025

From : Chief Executive Officer, Stace Lewer

Subject : **RESOLUTION TO EXCLUDE THE PUBLIC**

SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

- 3. Confirmation of In-Committee Minutes – Chief Executive’s Performance Committee Meeting 30 May 2024.**
- 4. Chief Executive Officer’s Twelve-Month Performance Review.**
- 5. Chief Executive Officer’s KPIs 01/2025 – 12/2025 (Full Year).**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.	Confirmation of In-Committee Minutes – Chief Executive’s Performance Committee Meeting 30 May 2024.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
4.	Chief Executive Officer’s Twelve-Month Performance Review.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)

5.	Chief Executive Officer's KPIs – 01/2025 – 12/2025 (Full Year)	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

3.	Protect the privacy of natural persons Prevent disclosure or use of official information	Section 7(2)(a) Section 7(2)(j)
4.	Protect the privacy of natural persons	Section 7(2)(a)
5.	Protect the privacy of natural persons	Section 7(2)(a)