



NOTICE OF A COAST COMMUNITY BOARD MEETING

**Te Rūnanga o Te Whānau Offices, Te
Kaha Tuesday, 8 April 2025
Commencing at 10.00am**

ORDER PAPER

APOLOGIES

PUBLIC FORUM

Coast Initiatives Fund Funding Application – Standfast Charitable Trust President Aroha

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Members: **Cr Maxie Kemara (Chairperson)**

Michael (Spike) Collier

Jack Parata

Linda Steel

Allen Waenga

Committee Secretary: **Hannah Searle**

Quorum: **3**

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Councillors are reminded that if you have a pecuniary or non-pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting room.

Stace Lewer

CHIEF EXECUTIVE OFFICER



MINUTES OF A MEETING OF THE COAST COMMUNITY BOARD, HELD IN THE ŌPŌTIKI DISTRICT COUNCIL CHAMBERS, COMMENCING AT 10.00 AM ON TUESDAY, 25 FEBRUARY 2025.

PRESENT:

Linda Steel (Acting Chairperson)
Maxie Kemara, via Teams
Jack Parata
Michael Collier

His Worship the Mayor David Moore

IN ATTENDANCE:

Stace Lewer (Chief Executive Officer)
Antoinette Campbell (Group Manager Strategy and Development)
Michael Fryer (Strategy and Policy Manager)
Annette Munday (EHO/Compliance Manager)
Joel Hingston (Strategic Policy Analyst)
Te Ataarangi Parata (Compliance Officer)
Gae Finlay (Executive Assistant and Governance Lead)

Linda Steel took the Chair as Acting Chairperson. She opened the meeting with a karakia.

APOLOGY

Allen Waenga.

RESOLVED

(1) That the apology be sustained.

Collier/Parata

Carried

DECLARATION OF ANY INTERESTS IN RELATION TO MEETING AGENDA ITEMS

Nil.

PUBLIC FORUM

Coast Initiatives Fund Funding Application – Kohanga Reo o Hinerangi representative

The representative for Kohanga Reo o Hinerangi was unable to attend.

Coast Initiatives Fund Funding Application – Te Rūnanga o Te Whānau representative

The representative for Te Rūnanga o Te Whānau was unable to attend. A written submission was provided and tabled. A copy of the submission is attached to these minutes.

1. MINUTES – COAST COMMUNITY BOARD MEETING 17 DECEMBER 2024 **p3**

RESOLVED

- (1) That the minutes of the Coast Community Board meeting held on 17 December 2024 are confirmed as a true and correct record.**

Steel/Parata

Carried

The Chief Executive Officer entered the meeting at 10.03am.

2. GROUP MANAGERS' REPORT **p7**

RESOLVED

- (1) That the report titled "Group Managers' Report" be received.**

Collier/Kemara

Carried

3. GROUP MANAGERS' REPORT UPDATE **p14**

The Group Manager Strategy and Development spoke to the report.

The following items were highlighted:

- Appointment of Commissioners to Hear and Decide on Resource Consents
Noting the appointment of additional Commissioners to give more options and mitigate the challenges around availability.
- Te Ara Tipuna Charitable Trust Submission
It looks like the walkway will end just outside of the Ōpōtiki district boundary and it is unlikely an independent chair will need to be appointed.
In response to a query regarding the communications that will be going out, the Group Manager Strategy and Development advised that the amended application has not been formally lodged, therefore there will be no communications until we are certain.
- Freedom Camping Compliance and Monitoring Update

Compliance Officer, Te Ataarangi Parata, spoke to the meeting. She noted that the role has been enlightening and engaging and the importance of having a Council presence on the Coast. She knows the people and it is a face for Council.

The EHO/Compliance Manager advised that the number of freedom campers are coming back up at the Pipi Beds and on the Coast. There have been no issues or problems with the active monitoring which Council is undertaking. There have been some overstayers who have been asked to move on and a few homeless people who we have been working actively with. When we ask people to move on, we are getting no kick-backs. If they are homeless, they cannot be moved on. One homeless person took down Council's signs and threw them away. That person is now up the Coast. He was asked to move on but taken in by a local and give a place on a farm.

Spike Collier stated that the freedom camping monitoring initiative is paying dividends. Face to face encounters are good. He extended congratulations to the EHO/Compliance Manager and the Compliance Officer for the good work being done.

The Group Manager Strategy and Development advised that there is no Workforce Development report on this agenda. A report will be brought to the next meeting.

RESOLVED

- (1) That the report titled "Group Managers' Report Update" be received.**

Collier/Kemara

Carried

4. COAST INITIATIVES FUND REPORT

p13

The report was taken as read.

RESOLVED

- (1) That the report titled "Coast Initiative Fund Report" be received.**

Steel/Parata

Carried

5. COAST INITIATIVES FUND: FUNDING APPLICATION TE KOHANGA REO O HINERANGI

p20

Board members made the following comments in relation to the funding application:

- There appears to have been no other efforts to raise funds.
- It would be assumed that the Kohanga can get funding for these sorts of things (a shade structure).

- If this is the Kohanga based at Wairuru Marae, it could be the same entity which has previously applied for funding.

The Board agreed that the application be declined, noting that there are other funding opportunities available.

RESOLVED

(1) That the board receives the application for funding from Te Kohanga Reo o Hinerangi.

(2) That the Board declines the funding application from Te Kohanga Reo o Hinerangi.

Parata/Kemara

Carried

6. COAST INITIATIVES FUND: FUNDING APPLICATION TE RŪNANGA O TE WHĀNAU p26

A written submission from the applicant in support of the application was tabled

Jack Parata declared an interest in the item.

Comments made by the Board in relation to the funding application:

- The event is planned for two days prior to ANZAC Day
- Torere will be hosting ANZAC Day and there will be no RSA funding for that.
- Te Whānau a Apanui are a social service provider and one would think the event would be funded from the funding they receive
- Do not disagree with the event but I do have an issue with social service providers applying to the Coast Initiatives Fund.
- They should be set up as a charitable entity.
- The facilitator's and presenter's fee and contingency add up to \$2,500, although the applicant will be funding half of that.
- Love the Kaupapa, however the Coast Initiatives Fund should not be used for funding a social service provider as they should have access to other funding.

The Board agreed that the application be declined.

RESOLVED

(1) That the Board receives the application for funding from Te Rūnanga o Te Whānau.

(2) That the Board declines the funding application from Te Rūnanga o Te Whānau.

Kemara/Collier

Carried

General Business Discussion

The Acting Chairperson advised that the Board's submission to the Treaty Principles Bill was being heard today. The Representation Review appeal hearing with the Local Government Commission is also being held today.

His Worship the Mayor advised that part of the appellant's view is that Council did not consult. The appellant did not consult. Council went through a process. In hindsight there were things it could have done differently. If there is a next time, it would be better to go to the hapu and not the iwi as there was no consultation and information did not flow through. His Worship the Mayor further advised that he was fearful that the Coast could lose a voice at the table. He does not feel the appellant represents the three iwi and they have not obtained that mandate.

Michael Collier stated that he was quite happy with the process undertaken.

His Worship the Mayor gave some background information relating to what the appellant (Toirawhiti) was originally established for which was a Health Locality.

The Acting Chairperson advised that she would need to declare a Conflict of Interest for the hearing as she was part of the founding group for the original East Coast prototype, which has morphed into Taoirawhiti. Toirawhiti has now moved away from the health realm.

THERE BEING NO FURTHER BUSINESS THE ACTING CHAIRPERSON CLOSED THE MEETING AT 10.34AM WITH A KARAKIA.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING
A TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE COAST COMMUNITY BOARD HELD
ON TUESDAY, 8 APRIL 2025.**

**MAXIE KEMARA
CHAIRPERSON
COAST COMMUNITY BOARD**

COMMITTEE REPORT

Date : 18 March 2025
To : Coast Community Board Meeting, 8 April 2025
From : Workforce Development
Subject : **ŌPŌTIKI WORKFORCE DEVELOPMENT – UPDATE**
File ID : A1293868

EXECUTIVE SUMMARY

- This report updates the Coast community Board on the progress of the Workforce Development activities and function.

AUTHORITY

1. This report is for noting purposes and no decision is required to be made by the Committee.

RECOMMENDATIONS

- 1) **That the report titled “Ōpōtiki Workforce Development – Update” be received.**

PURPOSE

2. Ōpōtiki District Council has a dedicated workforce team to co-ordinate and support workforce stakeholders, plans, and activities. We work closely with iwi, industry, community, and government stakeholders to implement the local Mahi Ora Ōpōtiki Pathways to Work Plan, including management of the Ōpōtiki Mayors Taskforce for Jobs Community Employment Programme, and oversight of local Class 1 Driver Licencing initiatives.

STRATEGIC ALIGNMENT

3. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☑ Community Priority One: Strong relationships and partners
 - ☑ Community Priority Two: Investment in our district
 - ☑ Community Priority Three: Wellbeing is valued
 - ☑ Community Priority Four: Our communities are resilient
 - ☑ Community Priority Five: Growth is sustained over time

BACKGROUND

4. MTFJ Community Employment Programme (CEP) is a partnership between Local Government New Zealand and the Ministry of Social Development (MSD) to support young people into sustainable employment.

Key Focus Areas

- Partnering with local employers, services, and agencies (e.g., Te Tāwharau o Te Whakatōhea, Whakaatu Whanaunga Trust, Ōpōtiki College, Te Runanga o Te Whānau ā Apanui, and Te Kaha Group personnel).
- Coordinating and promoting local job opportunities.
- Assisting businesses with workforce growth, training, and subsidies.
- Supporting job seekers with training, work readiness, and employment opportunities.
- Facilitating Class 1 Driver Licensing.
- Monitoring workforce trends and employment outcomes.

DISCUSSION

Working in partnership with MSD

5. We continue to receive regular updates from our Regional Labour Market Advisor and labour market trends and patterns. We respect these are not for distribution and appreciate the useful information.
6. Multiple MSD staff at local and regional levels continue to receive our fortnightly mail-outs of the latest local jobs, training, and support in Ōpōtiki (alongside other Workforce communications), and we promote MSD's and Connected services on our webpage.
7. *Connected* also continue to promote our collation of jobs, training, and support on their website under the heading *Varied Opportunities in the Ōpōtiki District*.
8. Bay of Plenty | Connected: We will continue to refer all suitable candidates for Flexi Wage, Mana in Mahi and the apprenticeship boost to our local MSD office in Ōpōtiki.
9. The MTFJ Program Coordinator meets once a month with local Ministry of Social Development for programme updates and to identify any areas of collaboration.

Programme developments, engagements, and emerging opportunities:

10. **Workforce Co-ordinator:** Over the past three months, the Workforce Development Coordinator has been in collaboration with MSD and the Apanui Justice Program to engage with NEET rangatahi along the coast.
11. This partnership has been successful, and as a result, training sessions have been delivered at the Apanui Justice whare in Te Kaha.

12. The coordinator also continues to meet regularly with other service providers and employers in Ōpōtiki township to strengthen partnerships. Maintaining these relationships is crucial to sustaining momentum and creating ongoing employment opportunities for NEET youth in the region.
13. **Job seeker placement outcomes:** We have successfully reached and exceeded our target of 20 employment placements for this financial year. Out of 27 work placements, 21 rangatahi have secured sustainable employment, highlighting the strong impact of the programme in supporting local rangatahi into meaningful employment.
14. **Tutuki Course and Local Training Opportunities:** In February, Industry Training Solutions (ITS) delivered the Tutuki course at the Apanui Justice Hub in Te Kaha. This initiative aimed to engage local rangatahi, addressing previous challenges in connecting with youth along the coast. Participants were sourced through an MSD pipeline, and the approach proved largely successful.
15. We had also planned to deliver a Site Safe certification training in partnership with MSD. However, due to external factors, the attendance rate was small. We will continue to work closely with MSD and other service providers to ensure training opportunities remain accessible.
16. **Class 1 Driver Licencing:** We successfully completed a small contract with Eastbay REAP in the first half of this fiscal year, supporting 10 rangatahi in obtaining their Class 1 licenses—resulting in 7 restricted and 3 full licenses.
17. In the past week, we have reviewed this initiative and made a variation to the contract, allowing us to support another 10 rangatahi in gaining their Class 1 licenses.
18. **Workforce Matters:** We continue to list all known local vacancies, training opportunities, and support resources fortnightly on the Council website under Workforce Matters.
19. Additionally, we send a bi-monthly email to local employers, reminding them of the support and services we offer to rangatahi entering the workforce.
20. To further promote the MTFJ program and celebrate successes, we are working on new communications, including e-newsletters. These will highlight achievements, share success stories, and keep the community informed about program opportunities.
21. **Good news stories and media:** Over the past few months, we've made two visits to check in and connect with rangatahi who have reached the three-month milestone in their roles, offering our continued support and celebrating their achievements. We also held a certificate presentation in council chambers for those who have successfully reached six months in employment, recognising their dedication and commitment to their mahi. See stories and photos below.



Dylan Riini, Vanessa Hayes

Dylan Riini, employed by Torere Macadamias, is still enjoying his mahi and progressing well. Dylan has fitted in well with the team and the jobseeker support he received will go towards obtaining certification to drive the tractors. We also had the opportunity to meet with the farm owner, Vanessa Hayes. Vanessa has been instrumental in supporting other community groups and individuals along the East Coast to establish orchards. She is currently utilizing the facilities at the Macadamia Farm in Whanarua Bay to process her dried nuts, which are made into a variety of products.

From left to right: Michelle Otten, Mayor Moore,



David Moore

During our visit to Sybton Horticulture, we had the opportunity to celebrate the success of Riot and Anaru Lake, who have both successfully reached three months in employment with the company. They are now studying Level 3 Horticulture, and it was fantastic to see their progress. We were also able to capture a photo of them both in their PPE gear, which the MTFJ program supported them with. In addition, both young men received support to gain their Restricted Class 1 licenses, which has had a significant positive impact on their confidence and self-esteem.

From left to right: Riot Lake, Anaru Lake, Mayor

22. On February 26th, we held a special six-month certificate presentation in the Ōpōtiki Council Chambers to celebrate the achievements of four MTFJ participants.
23. This event recognised their dedication and commitment to securing sustainable employment.

24. In attendance were the employers who provided these rangatahi with valuable opportunities, as well as their whānau and other community members.
25. Certificates were presented to Maya Anstis, now an administrator at Delta Contracting; Rico Taikato, a tyre fitter at Ōpōtiki Tyre Services; Regan Hennessy, a mechanic at Delta Contracting; and Blaire Collier, an agricultural worker at Hopu Downs.
26. It has been an absolute pleasure supporting these individuals on their journey, each demonstrating the dedication needed to achieve long-term employment.

Financial/budget considerations

27. There are no financial impacts on rate payers.

Policy and planning implications

28. There are no policy and planning implications for this report.

Impact on mana whenua

29. There is no identified impact on mana whenua associated with the matters in this report.

Climate impact considerations

30. There are no identified climate impact considerations associated with the matters in this report.

Risks

31. There are no major risks associated with the matters in this report.

Community wellbeing considerations

32. The purpose of Local Government now includes promotion of social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
33. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.

Social

34. The MTFJ program directly contributes to the social wellbeing of the community by supporting NEET rangatahi (Not in Education, Employment, or Training youth) in gaining employment opportunities and workplace skills. This helps reduce social isolation and enhances community participation by providing young people with pathways into meaningful careers. The program also strengthens local networks, connecting rangatahi with mentors and support services that encourage personal growth and confidence.

Economic

35. The program supports the economic wellbeing of the Ōpōtiki district by creating a skilled workforce for local industries, contributing to job creation, and enhancing economic resilience. By

placing rangatahi in local businesses and key sectors (e.g., horticulture, trades, services), the program helps support both individual financial stability and economic development in the region. Successful outcomes, including sustained employment, boost the local economy and reduce reliance on social welfare support.

Environmental

36. While the MTFJ program does not have a direct focus on environmental factors, the sectors in which rangatahi are employed, such as horticulture and sustainable agriculture, have the potential to contribute to environmental wellbeing. By promoting green jobs and providing opportunities to work in eco-friendly industries, the program can indirectly support environmentally conscious practices that align with the low-carbon economy. Future initiatives could include focusing on sustainable farming practices and environmental awareness in training programs.

Cultural

37. The MTFJ program supports the cultural wellbeing of the community by engaging with Mana Whenua and other Māori stakeholders to ensure that the program aligns with Māori aspirations and values.
38. The program provides a platform for Māori rangatahi to build career opportunities in a manner that respects tikanga and cultural identity. Additionally, the program's support for Māori youth contributes to the broader goal of closing the employment gap for Māori communities and empowering them to participate in the local workforce.

CONCLUSION

39. The Mayor's Taskforce for Jobs (MTFJ) Community Employment Programme (CEP) continues to make a meaningful impact in Ōpōtiki, successfully connecting rangatahi with sustainable employment opportunities. Through strong partnerships with local employers, service providers, and government agencies, we have not only met but exceeded our employment placement targets, demonstrating the programme's effectiveness in supporting youth into meaningful careers.

Maia Calcott

SPACES AND PLACES PLANNER – INTERIM WORKFORCE DEVELOPMENT CO-ORDINATOR

COUNCIL REPORT

Date : 8 April 2025
To : Coast Community Board Meeting
From : Group Manager Strategy and Development, Antoinette Campbell
Subject : **GROUP MANAGERS' REPORT**
File ID : A1297296

EXECUTIVE SUMMARY

- This report is an update from Council to the Coast Community Board.

RECOMMENDATION

- 1) **That the report titled "Group Managers' Report" be received.**

PURPOSE

1. The purpose of this report is to provide an update to the Coast Community Board with regard to recent Council meetings and workshops. This report includes items which will be of interest to the Board from the 18 March 2025 Ordinary Council Meeting, along with updates on other items of interest.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☑ Community Priority One: Strong relationships and partners
 - ☑ Community Priority Two: Investment in our district
 - ☑ Community Priority Three: Wellbeing is valued
 - ☑ Community Priority Four: Our communities are resilient
 - ☑ Community Priority Five: Growth is sustained over time.

BACKGROUND

3. Council provides updates which are of interest or importance to the Coast Community Board.

DISCUSSION

Items of interest from the 18 March 2025 Ordinary Council Meeting

The full agenda for the meeting can be found at <https://www.odc.govt.nz/our-council/meetings-committees>

Local Water Done Well Reform

4. Across Aotearoa, councils are being asked to transform the way drinking water, wastewater and stormwater services are delivered. This is called Local Water Done Well. Local Water Done Well replaces the previous government's Three Waters Reform programme and seeks to achieve similar water outcomes.
5. The legislation states that the aim of Local Water Done Well is to make sure people know that the water in their community is safe to drink, the environment is being looked after, and the way these services are financed (now and into the future) is sustainable. The legislation also recognises the importance of keeping decision-making and control over water services and assets local.
6. Council must have a water service delivery plan by 3 September 2025 (implementation of the plan by 2028) and that plan has to outline the model we are going to use – whether that is a new standalone entity specifically responsible for water services, an internal business unit, or working with other councils to create a new joint water services organisation.
7. Working back from this date, it means that Council will need to consult with the community during May and June this year on the options it has considered and its 'preferred' option.
8. It is a complex topic that will have significant impacts on the community whether they are on a council-run scheme or their own community or individual schemes. Council will appreciate CCB assistance sharing information and opportunities for engagement and information-sharing during this time. We will have materials available through our website, particularly [Connect | Hono Mai](#), and sharing details on Facebook and Antenno. We are also organising at least one face-to-face session in Te Kaha during May to talk about this topic and other council activities.

Hukutaia Growth Area Plan Change – Project Plan and Communication and Engagement Plan

9. The Council recently approved a Project Plan for progressing the Hukutaia Growth Area (HGA) Plan Change.
10. The HGA Plan Change is a strategic initiative by the Ōpōtiki District Council to rezone Hukutaia from a rural area into a vibrant residential and mixed-use zone to address the district's growing housing and infrastructure needs.

11. Council started preparing a plan change to the Ōpōtiki District Plan to implement the draft Structure Plan for the HGA and several technical assessments were undertaken to inform the plan change and infrastructure concept design for the HGA.
12. Key stakeholders involved in this project include: Ōpōtiki District Council, Hukutaia Developers Group (landowners within HGA), affected landowners, iwi/hapū, community, developers, government and utility authorities, Bay of Plenty Regional Council (BoPRC), Minister for the Environment, Kainga Ora, infrastructure providers (Waka Kotahi (NZTA), lines company, fibre installation etc.)
13. Council plans to review the urban design elements of the Hukutaia Structure Plan to ensure the urban environment supports a high quality of living. To do this, Council needs to;
 - a) reassess stakeholders' interests to further align the structure plan with their aspirations,
 - b) determine the relationship between spaces (the site and surrounding environment – streams, industrial area), to establish well-connected street/cycle/footpath networks, set out dwelling densities, and identify recreational and commercial spaces,
 - c) plan and conduct further technical and engineering assessments to support the plan change application to rezone the rural Hukutaia land for residential and mix use purposes.
14. The assessments and stakeholder feedback will inform changes to the structure plan and help draft new zone provisions (objectives, policies and rules). The plan change application will be processed through the Streamlined Planning Process which enables a local authority to request a plan-making process to suit the planning issue(s) involved.

Local Easter Sunday Shop Trading Policy Review 2025

15. Council is currently consulting on whether to renew its Local Easter Sunday Shop Trading Policy which is required to be reviewed every five years. Consultation closes on 11 April 2025 and Council will hear any submissions on 16 April 2025 before deciding whether to re-adopt the policy ahead of Easter weekend.

Pre-election Report

16. Council is currently developing its 2025 pre-election report. Pre-election reports provide potential candidates with issues and areas that will need to be considered in the next Council term and provides information on what major projects Council expects to fund. The document content consists of projects and programmes Council had prepared to undertake, as referenced in the 2024-2034 Long-Term Plan such as the Ōpōtiki Harbour expansion, the adoption and implementation of the Waihou Bay Masterplan, and the Hukutaia development.

Tirihau Sport Club needs and feasibility report

17. A needs and feasibility assessment was recently carried out to determine the current state of the Tirihau Victory Sports Club and what improvements could be made to modernise this community asset. The Whangaparāroa area relies heavily on the club's facilities for their sport, recreation, social and cultural activities and has a moderate level of activity occurring there. Council, in partnership with Sport Bay of Plenty and Te Whānau ā Apanui, have commissioned an independent needs and feasibility report detailing the current state of the assets and better understanding the aspirations and financial needs required in bringing the Sports Club up to modern standards.
18. With the release of this report, Council will be deliberating on this further and continue to work with key partners on the next steps.

Te Ara Tipuna

19. Council recently received a formal notification from the consent applicant that the proposed consent application for Te Ara Tipuna has amended in scope to be within the Gisborne district boundaries only, stretching from Kaiti to Hicks Bay. The applicant has requested parties who do not fall within this area to review and withdraw their submissions. Council will not be withdrawing its submission from this process due to the high public interest in this case. While Council's submission does not take a formal position on this application, should this activity be realigned to include the Ōpōtiki district in the future, the submission identifies key focus areas that need clarity from the applicant.

Waihou Bay Masterplan

20. The Waihou Bay Masterplan is nearing adoption by Council. Recently staff workshopped this with Councillors on the plan's latest iteration and next steps. Council had signalled in this workshop for a final check with other parties, namely hapū & the Waihou Bay Fishing Club to confirm their support for the masterplan proposal and upon receipt, will adopt the masterplan. Staff have met with hapū and will soon be meeting with the Fishing Club to confirm this.

Financial/budget considerations

21. There are no financial/budget considerations in relation to the recommendation in this report.

Policy and planning implications

22. The recommendation in this report is consistent with Council's policies and plans.

Impact on mana whenua

23. There are no direct impacts on mana whenua in relation to the recommendation in this report.

Climate impact considerations

24. There is no climate impact consideration related to the matters in this report in terms of the decision to receive the report.

Risks

25. There are no identified risks associated with the matters in this report.

Community wellbeing considerations

26. The purpose of Local Government now includes promotion of social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the four well-beings').
27. The subject matter of this report has been evaluated in terms of the four well-beings during the process of developing this report as outlined below.
28. An update report from Group Managers on Council activities can promote economic, social, cultural, and environmental wellbeing by ensuring that decision-making and operations align with community goals and priorities.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

29. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
30. The level of significance related to the decision in this report is considered to be low. Because the decision is determined to have low significance in accordance with the policy, the corresponding level of engagement required is inform.

Assessment of engagement

31. As the level of significance has been determined to be low, the level of engagement required is inform according to the Engagement Framework of the Significance and Engagement Policy:

INFORM	To provide balanced and objective information to assist understanding about something that is going to happen.
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32. The tools that Council will use for the 'Inform' level of engagement include a report in the public agenda of the Council meeting and may include a combination of public notices in the newspaper and/or on Council's social media.

CONCLUSION

33. This report provides the Community Board with an overview of some items of interest from the 18 March 2025 Ordinary Council meeting, along with other updates which will be of interest to the Board.

Antoinette Campbell

GROUP MANAGER STRATEGY AND DEVELOPMENT

Date : 23 March 2025
To : Coast Community Board Meeting, 8 April 2025
From : Finance Manager, Billy Kingi
Subject : **COAST INITIATIVES FUND REPORT**
File ID : A1295628

EXECUTIVE SUMMARY

- Council will include a brief report on the Coast Initiatives Fund to every Coast Community Board meeting to provide information on the expenditure and balance of the fund.

RECOMMENDATIONS

- 1) **That the report titled "Coast Initiatives Fund Report" be received.**

PURPOSE

1. The purpose of this report is to provide a report on actual expenditure and the balance of the Coast Initiatives Fund.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☒ Community Priority One: Strong relationships and partners
 - ☒ Community Priority Two: Investment in our district
 - ☒ Community Priority Three: Wellbeing is valued
 - ☒ Community Priority Four: Our communities are resilient
 - ☒ Community Priority Five: Growth is sustained over time

TOTAL ASSURANCE

3. Ōpōtiki District Council recognises that there are many factors that contribute to assurance. The matters contained in this report relate closely to the following factors of assurance.



Elements of Assurance			
Business Continuity Management	Internal Audit	Quality Assurance/ Quality Standards & Compliance	Portfolio/ Programme/ Project office
Other Independent audit/ review	External Audit	IT Assurance	Investigation
Legislative Compliance	Large Project Assurance	Probity Assurance	Risk Management

BACKGROUND

4. The Council has provided funds in the Annual Plan for coastal initiatives over a number of years. Regular reports will be made to the Coast Community Board meeting to enable decision-making on any new projects to be funded from the Coast Initiatives Fund.

CRITERIA

5. The Coast Community Board has adopted the following **criteria in assessing funding** for projects:

- Marae facility development and upgrades excluding projects, or components of projects, that can attract funding from other funding sources.
- Community facilities and sports fields.
- Pride and beautification projects within the community.
- Community events.
- Coastal access excluding private access.
- Infrastructure projects specific to coastal communities that may be outside of Council immediate priorities or that may add value to existing initiatives.
- Education and training for organisations, or members of organisations, resulting in ongoing benefit or increased opportunities to the coast community.
- Each application would be considered by the Board on a case by case basis.
- If approved funding is not utilised within two years from the date of approval the applicant must reapply for funding consideration
- Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.
- Grant applications will only be considered from organisations and not (an) individual(s).
- Applications will only be accepted from those organisations that are established within the Coast Community Board ward. If such organisation proposes to provide assistance funding from a CIF grant then the reasons shall be outlined in the application.

CRITERIA

6. In preparing to assess applications to the CIF the Community Board Members shall at all times give due consideration to:

- (a) the **Coast Community Board Standing Orders** on the matter of financial conflicts of interest:

SO19.7 Financial conflicts of interests

Every member present at a meeting must declare any direct or indirect financial interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

No member may vote on, or take part in, a discussion about any matter in which they have a direct or indirect financial interest unless an exception set out in s.6 LAMIA applies to them, or the Auditor-General has granted them an exemption or declaration under s.6.

Members with a financial interest should physically withdraw themselves from the table unless the meeting is in public excluded in which case they should leave the room.

Neither the Chairperson nor the meeting may rule on whether a member has a financial interest in the matter being discussed. The minutes must record any declarations of financial interests and the member's abstention from any discussion and voting on the matter.

AND (b) The Ōpōtiki District Council **Code of Conduct** in regard to Conflicts of Interest:

8. Conflicts of Interest

Elected members will maintain a clear separation between their personal interests and their duties as elected members in order to ensure that they are free from bias (whether real or perceived). Members therefore must familiarise themselves with the provisions of the Local Authorities (Members' Interests) Act 1968 (LAMIA).

Members will not participate in any council discussion or vote on any matter in which they have a pecuniary interest, other than an interest in common with the general public. This rule also applies where the member's spouse contracts with the authority or has a pecuniary interest.

Members shall make a declaration of interest as soon as practicable after becoming aware of any such interests.

If a member is in any doubt as to whether or not a particular course of action (including a decision to take no action) raises a conflict of interest, then the member should seek guidance from the chief executive **immediately**. Members may also contact the Office of the Auditor General for guidance as to whether they have a pecuniary interest, and if so, may seek an exemption to allow that member to participate or vote on a particular issue in which they may have a pecuniary interest. The latter must be done before the discussion or vote.

Please note: Failure to observe the requirements of the LAMIA could potentially invalidate the decision made, or the action taken, by the council. Failure to observe these requirements could also leave the elected member open to prosecution (see Appendix A). In the event of a conviction, elected members can be ousted from office.

CRITERIA

7. To meet the Council's **transparency and accountability requirements**:

- (i) Grant money shall only be paid on submission of an invoice with bank account and GST number (if GST registered) details on the organisation's invoice.
- (ii) Where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council.

Coast Community Board Reserve	
Financial Year 2024-25	\$
Opening Balance 31 July 2024	130,229 *
Balance from Activity Statement as at 28 February 2025	27,685
	<hr/>
Closing Reserve Balance 28 February 2025	<u>157,913</u>
Estimated interest on balance	3,736 *
Estimated closing reserve balance 28 February 2025	<u><u>161,649</u></u>

* Estimated

Community Board Initiative Activity Statement as at 28 February 2025	
	\$
Revenue Received	50,000
Community Development Grant 2024-25	
Less Funding Activities	
Te Kura o Te Whanau a Apanui - contribution towards educational trip to USA in September 2024	4,348
LGNZ Community Board conference - registration fee refund (less \$150 admin fee) Michael Collier	(\$765)
LGNZ Community Board conference - airfares refund (Michael Collier)	(\$448)
Te Kura o Maraenui Fundraising Committee - contribution towards annual fishing competition	5,000
Kaiaio Holdings Limited - Apanui E Tu - contribution towards costs	10,000
Tihirau Victory Club - funding for fishing competition	4,180
	<hr/>
Total grants / funding allocated	22,315
Balance Community Board Initiatives activity as at 28 February 2025	<u><u>27,685</u></u>

Community Board Initiative - Future Approved Funding	
	\$
	-
	-

Financial/budget considerations

- Costs and funding associated with the Coast Initiative Fund are appropriated to the Coast Community Board Reserve.
- The Coast Community Board Reserve receives (approximately) \$50k per annum from Opotiki District Council, towards Coast Community Board initiatives.

Policy and Planning Implications

10. The recommendations in this report are consistent with Councils policies and plans.
11. Council is required to ensure it meets legislative requirements under the Local Government Act 2002 when developing the Long-Term Plan.
12. Council is required to ensure it meets legislative requirements and follows the prescribed formal process under the Local Electoral Act.

Impact on mana whenua

13. The recommendation in this report has no specific impact on Mana Whenua.
14. However, the matters included in the Long-Term Plan are consistent with enabling Council's obligations under Te Tiriti o Waitangi and the Local Government Act 2002.

Climate impact considerations

15. The recommendation in this report has no specific climate impact.

Risks

16. There are no identified risks associated with the recommendations in this report.

Community wellbeing considerations

17. The purpose of Local Government includes the promotion of social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
18. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as follows:
 - Social, Economic, Environmental and Cultural wellbeing is enabled through the Long-Term Plan as it sets the budget and activities for the organisation for the next 10 years.
 - Social, Economic, Environmental, and Cultural wellbeing is supported through fair and effective representation by ensuring the community views for Representation are considered.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

19. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
20. The level of significance related to the decision of the matter in this report is considered to be **low**. Because the decision is determined to have low significance in accordance with the policy, the corresponding level of engagement required is **inform**.

Assessment of engagement

21. As the level of significance has been determined to be **low**, the level of engagement required is **Inform** according to the Engagement Framework of the Significance and Engagement Policy:

INFORM

To provide balanced and objective information to assist understanding about something that is going to happen.

22. The tools that Council will use for the 'Inform' level of engagement include a report in the public agenda of the Coast Community Board meeting and may include a combination of public notices in the newspaper and/or on Council's social media.

CONCLUSION

23. This report provides a brief report to the Coast Community Board regarding its Coast Initiatives Fund. Including transactions and running balance.

Billy Kingi

FINANCE MANAGER

CIF250340242

Coast Initiative Fund Project Completion Report

Submitted

20/03/2025 05:29 p.m.

Coast Initiative Project/Event Completion form

This Project/Event Completion report form must be submitted one month after your project or event has been completed. Please note that if you don't complete and return a satisfactory report you or your group may not be eligible for future Coast Initiative Funding.

Your details

Your name:

Katarina Haerewa

Your email:

katarinahaerewa@gmail.com

Project or event details

Name of applicant or organisation:

Tihirau Victory Club Incorporated

Project or Event name:

Tihirau Fishing and Taiao Kaupapa

Date of project/event:

11/01/2025

Project/Event outcome

Give a brief description of what went well with your project or event:

Our event drew a record attendance of 180 adults and 70 children.

Our tamariki and their parents and whanau all participated in the Taiao challenges which got them all thinking about how they can utilise resources in their taiao, identify what is in their taiao and how they can best look after that taiao.

Whanau learned that even when the moons are not right, fish can still be caught with a little perseverance and patience.

Give a brief description of what didn't go so well:

The weather wasn't great but whanau were still keen to be involved and stayed the duration of the fishing kaupapa. they utilised the taiao to build bunkers that protected them from the wind.

We had to rush our prizegiving because of the weather.

List some ways your project or event achieved the outcomes you were aiming for e.g. did it end up meeting any of the Coast Initiative Fund criteria? You can find the list of criteria on our website here [Coast Initiative Fund](#).

Project publicity

Was there any media coverage of your event or other publicity you would like to share with the board? e.g. radio interview, newspaper story

If you have any photos of the project or event to share with the board you can upload them here:

We were aiming to increase awareness around the collective tiakitanga of our taiao through a community event which was the Fishing competition. I believe this was more than achieved.



If you have any photos of the project or event to share with the board you can upload them here:



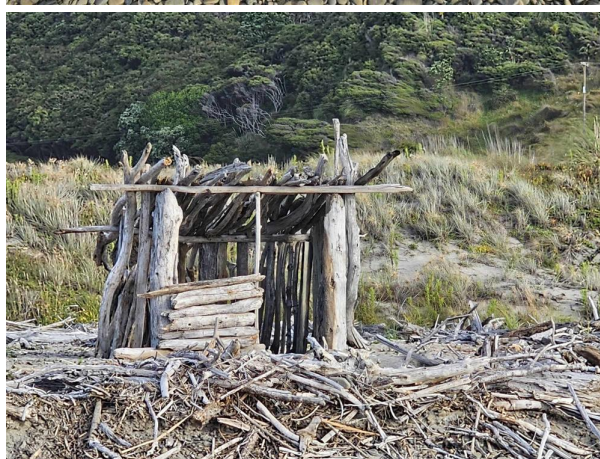
If you have any photos of the project or event to share with the board you can upload them here:



If you have any photos of the project or event to share with the board you can upload them here:



If you have any photos of the project or event to share with the board you can upload them here:



If you have any photos of the project or event to share with the board you can upload them here:



Does the board have your permission to use any images you have uploaded to help promote the Coast Initiative Fund?

Yes

Project costs

What was the total budgeted cost of your project or event? 4180.00

What was the actual cost of the project or event? 4312.00

Please provide a report showing how the funding you received from the Coast Initiative Fund was used. Show details of costs and upload copies of invoices and/or receipts.

Use this section if you want to type out your report:

[2025 TVC Fishing report.docx](#) (16 kb)

[Toilet hire.pdf](#) (194 kb)

[Expenses.pdf](#) (3 mb)

APP250244788

Coast Initiatives Fund

Submitted

23/02/2025 06:34 p.m.

Coast Initiatives Fund Application

Please complete this application to apply for funding for coast community initiatives. Pūtea mō ngā kaupapa hapori rohe.

Part 1: Applicant Details

Full name of organisation:	Standfast Charitable Trust
Contact person:	Aroha Grant
Relationship to organisation:	President
Your address:	7391 State Highway 35, Te Kaha, RD3 Opotiki 3199
Your daytime phone:	0274604080
Your email:	Standfasthorsetreks@gmail.com

All correspondence will be sent to the above email or postal address.

Name on bank account:	Standfast Charitable Trust
Bank account number:	06-0489-0810868-00

If you are successful your grant will be deposited into the bank account number you have provided if a verified deposit slip is included in this application.

You can upload a copy of a verified deposit slip here if you choose:

Would you like to speak in support of your application at the Coast Community Board meeting? Yes

Application requirements:

1. Deliberations on grant money applications will be conducted by the Coast Community Board and must meet criteria approved by the Board, see part 3 Application Criteria.
2. Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.
3. Applications must be received in a timely fashion to allow a grant decision to be made prior to the anticipated date of expenditure for which funding is requested.

4. Grant applications will only be considered from organisations and not (an) individual(s).

5. Applications will only be accepted from those organisations that are established within the Coast ward. If such an organisation proposes to provide assistance funding from a Coast Initiatives Fund grant then the reasons shall be outlined in the application.

6. Grant money shall only be paid on submission of an invoice with a verified bank account deposit form and GST number (if GST registered) details on the organisation's invoice.

Part 2: Project Details

Event / Project name:	Kids Horse Jumping Programme
Brief description of event / project:	Horse Jumping Series
The venue or place where the event / project will take place:	Kereu River Mouth
Date of event:	28/04/2025
Date grant requested:	29/06/2025

Event / Project details

1. The idea / Te kaupapa - What do you want to do?	We are hoping to run a series of horse jumping events to provide an extra curricular activity for the kids and another event that will help both our youth and adults to explore their aspirations and keep them from venturing down the pathway of alcohol and drugs.
2. The process / Te whakatutuki - How will the project happen?	We will have practices on Tuesdays and events on Saturdays. By applying for funding for the jumps and storage, we are able to provide a sustainable event that can be run annually.
3. The people / Ngā tāngata - Tell us about the key people and/or the groups involved:	We have a skilled equine coach coming in to help teach and judge the event. I'll be setting up, marketing and all other duties.
4. Timeframe / Taima - Tell us what the expected timeframe for completion of your project is:	This will be run over term 2

5. The budget / Ngā pūtea

Are you GST registered?	No
-------------------------	----

If you are GST registered - Do NOT include GST in your budget.

If you are not GST registered - Include GST in your budget.

Project costs - List all the costs of your project and include details of items this covers.

Project costs

Item (e.g. hall hire):	Jumps
Detail (e.g. 3 days hire at \$100 per day)	10 jumps
Amount (e.g. \$300)	\$5780
Add another project cost below	
Item (e.g. hall hire):	Container
Detail (e.g. 3 days hire at \$100 per day)	Storage \$3500
Amount (e.g. \$300)	\$3500

Total costs:	9380.00
Amount requesting from the Coast Initiative Fund:	9380.00
Upload quotes for your project costs (where applicable):	
Have you applied to any other organization for funding for the same purpose as this application?	No

If your application is approved it is part of the criteria that a written report along with photos will be submitted to the Community Funding Initiative committee within one month of the project being completed.

Part 3: Application Criteria

The Coast Community Board has adopted the following criteria in assessing funding for projects:

1. Marae facility development and upgrades excluding projects, or components of projects, that can attract funding from other funding sources.
2. Community facilities and sports fields.
3. Pride and beautification projects within the community.
4. Community events.
5. Coastal access excluding private access.
6. Infrastructure projects specific to coastal communities that may be outside of Council immediate priorities or that may add value to existing initiatives.
7. Education and training for organisations, or members of organisations, resulting in ongoing benefit or increased opportunities to the coast community.
8. Each application would be considered by the Board on a case by case basis.
9. If approved funding is not utilised within two years from the date of approval the applicant must reapply for funding consideration
10. Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.
11. Grant applications will only be considered from organisations and not (an) individual(s).
12. Applications will only be accepted from those organisations that are established within the Coast Community Board ward. If such organisation proposes to provide assistance funding from a CIF grant then the reasons shall be outlined in the application.

Part 4: Declaration

You must read and agree to the following. Please check each box to show that you have read the information and agree to each section.

I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.	Yes
I/We agree to the application requirements stated in application details on page one.	Yes

If this application is successful, I/we agree to:

complete the project as outlined in this application (or request permission in writing from the Coast Community Board for any significant change to the project).	Yes
utilise funding within two years from the date of approval (failure will require applicant to reapply).	Yes
return a project report within one months after the project is completed (failure may lead to further funding applications being declined).	Yes
return any unspent funds.	Yes
where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council.	Yes
acknowledge Coast Initiative Funding at event openings, presentations or performances and provide photos.	Yes
I understand that the Opotiki District Council is bound by the Local Government Official Information and Meetings Act 1987.	Yes
I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.	Yes
I/we undertake that I/we have obtained the consent of all people involved to provide these details.	Yes
I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993.	Yes
To sign your agreement print name of contact person/applicant here:	Aroha Grant
(If applicant is under 16 years of age parent/guardian to print name here to show agreement):	
Date:	23/02/2025
If you have any other supporting information you would like to include with your application upload it here:	

APP250254757

Coast Initiatives Fund

Submitted

27/02/2025 02:49 p.m.

Coast Initiatives Fund Application

Please complete this application to apply for funding for coast community initiatives. Pūtea mō ngā kaupapa hapori rohe.

Part 1: Applicant Details

Full name of organisation:	Torere Marae Committee
Contact person:	Pane van Kampen
Relationship to organisation:	Committee member
Your address:	SH 35 RD 1 Torere Opotiki 3197
Your daytime phone:	027 4777269
Your email:	pane.vankampen1@gmail.com

All correspondence will be sent to the above email or postal address.

Name on bank account:	Torere Marae Committee
Bank account number:	01-0387-0020857-000

If you are successful your grant will be deposited into the bank account number you have provided if a verified deposit slip is included in this application.

[TM Account Statement.pdf](#) (189 kb)

Would you like to speak in support of your application at the Coast Community Board meeting? Yes

Application requirements:

1. Deliberations on grant money applications will be conducted by the Coast Community Board and must meet criteria approved by the Board, see part 3 Application Criteria.
2. Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.
3. Applications must be received in a timely fashion to allow a grant decision to be made prior to the anticipated date of expenditure for which funding is requested.

4. Grant applications will only be considered from organisations and not (an) individual(s).
5. Applications will only be accepted from those organisations that are established within the Coast ward. If such an organisation proposes to provide assistance funding from a Coast Initiatives Fund grant then the reasons shall be outlined in the application.
6. Grant money shall only be paid on submission of an invoice with a verified bank account deposit form and GST number (if GST registered) details on the organisation's invoice.

Part 2: Project Details

Event / Project name:	ANZAC Day Dawn Service and Parakuihi
Brief description of event / project:	Torere Marae is part of the local marae circuit that host the annual ANZAC Day dawn service each year on the 25th of April. The cycle is every seven years and this year it is our turn to be the host for the event. The community will come together to remember our whanau who served and died in all wars, conflicts and peacekeeping operations and to remember the contribution and suffering of all those who have served. The day will begin with a dawn service and raising of the NZ/Australian flags to commemorate our whanau. Once the service has been completed, we will invite our special guests, manuhiri and our whanau into the wharekai to partake in a traditional ANZAC parakuihi
The venue or place where the event / project will take place:	Torere Marae at Torere on State Highway 35
Date of event:	25/04/2025
Date grant requested:	08/04/2025

Event / Project details

1. The idea / Te kaupapa - What do you want to do?	We would like to manaaki our whanau by providing parakuihi (breakfast) to all who come to the dawn service commemorations. Each year the event just gets bigger and when we have hosted in the past, we have relied on koha from our community, but our numbers are dwindling and to ease the burden we are applying for support from the Coast Community Board.
2. The process / Te whakatutuki - How will the project happen?	The Marae Committee have confirmed that the marae will host the morning. We have put out a panui to all our community to come and support the day, whether they be in the kitchen, help with the parking or cleaning the toilets. Set up will occur from 5am on the morning of the 25th of April - a roopu will be busy in the kitchen preparing breakfast and other roopu will be setting up the parking area and the mahau ready for our manuhiri. The Anglican Church will be open for our whanau to spend some quiet quality time before and after the service
3. The people / Ngā tāngata - Tell us about the key people and/or the groups involved:	Torere Marae Committee members are Debbie Riddell, me, Christina Peters, Hinekura Candelabra-Lawson and Linda Steel who will be responsible for overseeing the

organisation of the day. We will be supported by ringawera from our community.

The service will be led by our Vicar General of Te Manawa o te Wheke within the Anglican Church, Reverend Bettina Maxwell supported by our retired Reverend Rangi Davis.

The Opotiki RSA will support the kaupapa with a raising and lowering of the national flags and a march past.

Our community of Torere will all help with the clean-up of the Marae prior to everyone then spending the rest of the day celebrating what ANZAC means to them.

Within the week of the 25th of April - the day before will be some preparation of the marae and the shopping of the groceries.

The event will be completed on the day.

4. Timeframe / Taima - Tell us what the expected timeframe for completion of your project is:

5. The budget / Ngā pūtea

Are you GST registered?

No

If you are GST registered - Do NOT include GST in your budget.

If you are not GST registered - Include GST in your budget.

Project costs - List all the costs of your project and include details of items this covers.

Project costs

Item (e.g. hall hire):

Purchase of groceries / hire of two portable toilets for the parking area and the front of the marae/clean-up costs

Detail (e.g. 3 days hire at \$100 per day)

bacon/sausages/potatoes/baked beans/eggs/porridge and everything necessary to provide for at least 500 people (estimated)

Hireage of two portable toilets at \$320.00 for three days plus a bond of \$150.00 (quote given over the phone by Tony from Lowes Hire)

Amount (e.g. \$300)

\$3,500.00

Total costs:

3500.00

Amount requesting from the Coast Initiative Fund:

1750.00

Upload quotes for your project costs (where applicable):

Have you applied to any other organization for funding for the same purpose as this application?

Yes

If yes, please provide details of funding organization, date applied, amount of request, purpose and outcome.

We have requested that the Ngai Tai Iwi Authority (our Runanga) support the ANZAC day kaupapa financially. Email request sent to the Board on the 25th of February 2025 for \$1,750.00.

If your application is approved it is part of the criteria that a written report along with photos will be submitted to the Community Funding Initiative committee within one month of the project being completed.

Part 3: Application Criteria

The Coast Community Board has adopted the following criteria in assessing funding for projects:

1. Marae facility development and upgrades excluding projects, or components of projects, that can attract funding from other funding sources.
2. Community facilities and sports fields.
3. Pride and beautification projects within the community.
4. Community events.
5. Coastal access excluding private access.
6. Infrastructure projects specific to coastal communities that may be outside of Council immediate priorities or that may add value to existing initiatives.
7. Education and training for organisations, or members of organisations, resulting in ongoing benefit or increased opportunities to the coast community.
8. Each application would be considered by the Board on a case by case basis.
9. If approved funding is not utilised within two years from the date of approval the applicant must reapply for funding consideration
10. Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.
11. Grant applications will only be considered from organisations and not (an) individual(s).
12. Applications will only be accepted from those organisations that are established within the Coast Community Board ward. If such organisation proposes to provide assistance funding from a CIF grant then the reasons shall be outlined in the application.

Part 4: Declaration

You must read and agree to the following. Please check each box to show that you have read the information and agree to each section.

I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions. Yes

I/We agree to the application requirements stated in application details on page one. Yes

If this application is successful, I/we agree to:

complete the project as outlined in this application (or request permission in writing from the Coast Community Board for any significant change to the project). Yes

utilise funding within two years from the date of approval (failure will require applicant to reapply). Yes

return a project report within one months after the project is completed (failure may lead to further funding applications being declined). Yes

return any unspent funds. Yes

where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council.	Yes
acknowledge Coast Initiative Funding at event openings, presentations or performances and provide photos.	Yes
I understand that the Opotiki District Council is bound by the Local Government Official Information and Meetings Act 1987.	Yes
I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.	Yes
I/we undertake that I/we have obtained the consent of all people involved to provide these details.	Yes
I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993.	Yes
To sign your agreement print name of contact person/applicant here:	Pane van Kampen
(If applicant is under 16 years of age parent/guardian to print name here to show agreement):	
Date:	27/02/2025
If you have any other supporting information you would like to include with your application upload it here:	

APP250354215

Coast Initiatives Fund

Submitted

27/03/2025 10:34 p.m.

Coast Initiatives Fund Application

Please complete this application to apply for funding for coast community initiatives. Pūtea mō ngā kaupapa hapori rohe.

Part 1: Applicant Details

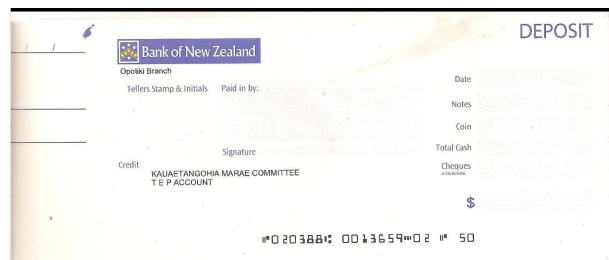
Full name of organisation:	Kauaetangohia Marae
Contact person:	Katarina Haerewa
Relationship to organisation:	Kauaetangohia Marae
Your address:	10928A STATE HIGHWAY 35 Opotiki
Your daytime phone:	0212022310
Your email:	katarinahaerewa@gmail.com

All correspondence will be sent to the above email or postal address.

Name on bank account:	Kauaetangohia Marae
Bank account number:	020388001365902

If you are successful your grant will be deposited into the bank account number you have provided if a verified deposit slip is included in this application.

You can upload a copy of a verified deposit slip here if you choose:



Would you like to speak in support of your application at the Coast Community Board meeting?

No

Application requirements:

1. Deliberations on grant money applications will be conducted by the Coast Community Board and must

meet criteria approved by the Board, see part 3 Application Criteria.

2. Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.

3. Applications must be received in a timely fashion to allow a grant decision to be made prior to the anticipated date of expenditure for which funding is requested.

4. Grant applications will only be considered from organisations and not (an) individual(s).

5. Applications will only be accepted from those organisations that are established within the Coast ward. If such an organisation proposes to provide assistance funding from a Coast Initiatives Fund grant then the reasons shall be outlined in the application.

6. Grant money shall only be paid on submission of an invoice with a verified bank account deposit form and GST number (if GST registered) details on the organisation's invoice.

Part 2: Project Details

Event / Project name:

Te Paki o Autahi

Brief description of event / project:

Te Paki o Autahi is a 4 day wananga embodying the kōrero tuku iho of our taonga te Moki and bringing this kōrero and teachings into the present day.

Autahi is the name for the star canopus used here in Whangaparaoa to herald the arrival of te ika tapu, ko te moki. Autahi is normally seen in the sky during the months of May- June.

Te Paki o Autahi the fine weather of Autahi is the name used for this Kaupapa being a celebration of the arrival of the moki and the harvests not only of the revered fish but also the harvest of knowledge of pūrakau (stories), historical recount and taking these portals of matauranga into the future by introducing modern day methods of sharing this matauranga further forging and closing the gaps between our older and younger generations.

The venue or place where the event / project will take place:

Kauaetangohia Marae - Cape Runaway

Date of event:

18/06/2025

Date grant requested:

25/03/2025

Event / Project details

1. The idea / Te kaupapa - What do you want to do?

Our intention is to reconnect and grow the knowledge of our people (especially those who live away) by running wananga to achieve the following through celebrating, acknowledging and sharing our purakau around our taonga - The Moki:

- To advance knowledge including Mātauranga Maori, traditional knowledge and contemporary understandings of Te Ao o Te Whanau a Kauaetangohia
- To develop and support projects that educate and enhance skills, abilities and competencies that focus on the advancement of Te Whanau a Kauaetangohia
- To provide engaging programs including recreation and sport, nga toi Maori, kapa haka, and traditional games

2. The process / Te whakatutuki - How will the project happen?

Taha Hauora

- To advance the social, physical, mental and emotional well-being of Te Whanau a Kauaetangohia, through sustainable development of well-resourced high-performing providers who guide and lead hīkoi, over the lands of Te Whanau a Kauaetangohia which hold significant historical information pertaining to the arrival of the first waka to Aotearoa as well as the Moki to Whangaparaoa. These providers will also give uri an opportunity to gain knowledge around the state of our taiao - in particular our waterways.

Goal 4: Taha Ohanga

- To provide a space and place for enterprise and entrepreneurial endeavour to flourish by giving tamariki, and all uri who return an opportunity to share their strengths and knowledge to further extend the knowledge of all uri as we seek sustainable economic development Te Whanau a Kauaetangohia uri.

Goal 5: Whakaruruhau

- To support initiatives such as Kapa Haka as a vehicle towards enhancing Te Reo and tikanga o Te Whanau a Kauaetangohia

Te Paki o Autahi will run over 5 days. The first four days will involve reconnecting our uri with themselves through waiata, through kōrero and wānanga, through hīkoi to all the significant places in our rohe. Partial program:

TE HOTAKA (Programme)

Wenerei: Karakia at the marae

10.00am Wananga Tuatahi: akoako on the history of Whangaparaoa mai tawhiti, the landing of Tainui waka, the story of the moki. Telling the story with Kauaetangohia flair. Kororero/patai?

12.00pm Te wa tina

1.30pm WANANGA TUARUA: Te mahi hii moki. (Moki fishing) Nga ture, nga tikanga. The journey that our kaumatua kuia have taken to ensure the moki is respected and treated in accordance with the instructions from Rehua.)

MAHI TOI: Making matuahoutea (Crabbing sticks)

4.00 Tina Po

6.00pm Ka haere ki te hopu paapaka (Crabbing) (Nga Papa)

KA MUTU

TAITE

9.00am Karakia ki te marae

Te Mahi hi moki (Moki fishing)

WANANGA TUATORU: Nga tikanga o te karanga me te whaikorero.

Te akoako i te karanga me te whaikorero ngawari.

WANANGA TUA WHA: NGA TOI Te mahi raranga Te mahi whakairo

Te mahi kono

4.00pm Hakari tina po

HATAREI

WANANGA TUARIMA: Kauaetangohia Mokopapa 24

8.30am Powhiri followed by .cup of tea

9.00am History/tikanga o te mahi ta moko

9.30am Ka timata te mahi ta moko (17 recipients)

Hakari I te mutunga

3. The people / Ngā tāngata - Tell us about the key people and/or the groups involved:

Everyone in our community of Whangaparaoa will be involved from our fishermen to our marae kaiāpai to our local rohe schools. We also intend to bring back experts in toi maori, mau rakau and our taiao to share and gather knowledge for our community. We will also have a videographer who will record the whole festival.

4. Timeframe / Taima - Tell us what the expected timeframe for completion of your project is:

the completion of our project will be when the videographer has edited all recordings and put them together, as well as after our reflection hui which will likely take place a week after the festival finishes.
22.06.25

5. The budget / Ngā pūtea

Are you GST registered?

No

If you are GST registered - Do NOT include GST in your budget.

If you are not GST registered - Include GST in your budget.

Project costs - List all the costs of your project and include details of items this covers.

Project costs

Item (e.g. hall hire):

Marae and facilities

Detail (e.g. 3 days hire at \$100 per day)

5 days at 200.00 a day

Amount (e.g. \$300)

1000.00

Add another project cost below

Item (e.g. hall hire):

Marquee hire

Detail (e.g. 3 days hire at \$100 per day)

Amount (e.g. \$300)

2000.00

Add another project cost below

Item (e.g. hall hire):

Portaloos toilets

Detail (e.g. 3 days hire at \$100 per day)

4 at 300.00

Amount (e.g. \$300)

1200.00

Add another project cost below

Item (e.g. hall hire):

Art materials

Detail (e.g. 3 days hire at \$100 per day)

To cater for carving, raranga and mahi toi for 3 days

Amount (e.g. \$300)

2000.00

Add another project cost below

Item (e.g. hall hire):	Catering
Detail (e.g. 3 days hire at \$100 per day)	Catering for over 300 people for 5 days
Amount (e.g. \$300)	6000.00
Add another project cost below	
Item (e.g. hall hire):	Specialist fees
Detail (e.g. 3 days hire at \$100 per day)	Over five days we will have over 10 specialists coming to share their knowledge and experience with the attendees with the intention of growing and developing the entrepreneurial reach of everyone who attends.
Amount (e.g. \$300)	5000.00
Total costs:	16200.00
Amount requesting from the Coast Initiative Fund:	16200.00
Upload quotes for your project costs (where applicable):	
Have you applied to any other organization for funding for the same purpose as this application?	No

If your application is approved it is part of the criteria that a written report along with photos will be submitted to the Community Funding Initiative committee within one month of the project being completed.

Part 3: Application Criteria

The Coast Community Board has adopted the following criteria in assessing funding for projects:

1. Marae facility development and upgrades excluding projects, or components of projects, that can attract funding from other funding sources.
2. Community facilities and sports fields.
3. Pride and beautification projects within the community.
4. Community events.
5. Coastal access excluding private access.
6. Infrastructure projects specific to coastal communities that may be outside of Council immediate priorities or that may add value to existing initiatives.
7. Education and training for organisations, or members of organisations, resulting in ongoing benefit or increased opportunities to the coast community.
8. Each application would be considered by the Board on a case by case basis.
9. If approved funding is not utilised within two years from the date of approval the applicant must reapply for funding consideration
10. Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.
11. Grant applications will only be considered from organisations and not (an) individual(s).
12. Applications will only be accepted from those organisations that are established within the Coast Community Board ward. If such organisation proposes to provide assistance funding from a CIF grant then the reasons shall be outlined in the application.

Part 4: Declaration

You must read and agree to the following. Please check each box to show that you have read the information and agree to each section.

I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions. Yes

I/We agree to the application requirements stated in application details on page one. Yes

If this application is successful, I/we agree to:

complete the project as outlined in this application (or request permission in writing from the Coast Community Board for any significant change to the project). Yes

utilise funding within two years from the date of approval (failure will require applicant to reapply). Yes

return a project report within one months after the project is completed (failure may lead to further funding applications being declined). Yes

return any unspent funds. Yes

where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council. Yes

acknowledge Coast Initiative Funding at event openings, presentations or performances and provide photos. Yes

I understand that the Opotiki District Council is bound by the Local Government Official Information and Meetings Act 1987. Yes

I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material. Yes

I/we undertake that I/we have obtained the consent of all people involved to provide these details. Yes

I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993. Yes

To sign your agreement print name of contact person/applicant here: Katarina Haerewa

(If applicant is under 16 years of age parent/guardian to print name here to show agreement):

Date: 27/03/2025

If you have any other supporting information you would like to include with your application upload it here:

APP250356385

Coast Initiatives Fund

Submitted

28/03/2025 09:23 p.m.

Coast Initiatives Fund Application

Please complete this application to apply for funding for coast community initiatives. Pūtea mō ngā kaupapa hapori rohe.

Part 1: Applicant Details

Full name of organisation:	Maru o Hinemākaho Marae
Contact person:	Kaperiere George Wharewera
Relationship to organisation:	Marae Trustee, Hapū Trustee
Your address:	6925c SH35 RD3 Te Kaha 3199
Your daytime phone:	0210544698
Your email:	kgwharewera@gmail.com

All correspondence will be sent to the above email or postal address.

Name on bank account:	Maruohinemaka Marae committee
Bank account number:	03-04900077632-000

If you are successful your grant will be deposited into the bank account number you have provided if a verified deposit slip is included in this application.

You can upload a copy of a verified deposit slip here if you choose:

Would you like to speak in support of your application at the Coast Community Board meeting?

Application requirements:

1. Deliberations on grant money applications will be conducted by the Coast Community Board and must meet criteria approved by the Board, see part 3 Application Criteria.
2. Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.
3. Applications must be received in a timely fashion to allow a grant decision to be made prior to the anticipated date of expenditure for which funding is requested.

4. Grant applications will only be considered from organisations and not (an) individual(s).
5. Applications will only be accepted from those organisations that are established within the Coast ward. If such an organisation proposes to provide assistance funding from a Coast Initiatives Fund grant then the reasons shall be outlined in the application.
6. Grant money shall only be paid on submission of an invoice with a verified bank account deposit form and GST number (if GST registered) details on the organisation's invoice.

Part 2: Project Details

Event / Project name:	ANZAC Commemorations 2025
Brief description of event / project:	2025 ANZAC commemorations for Te Whānau a Apanui are to be hosted by Te Whānau a Pararaki Hāpu at Te Maru o Hinemākaho Marae in Raukokore. This event is open to the public.
The venue or place where the event / project will take place:	Te Maru o Hinemākaho Marae, Raukokore
Date of event:	25/04/2025
Date grant requested:	28/03/2025

Event / Project details

1. The idea / Te kaupapa - What do you want to do?	Te Whānau a Pararaki will host the annual Anzac commemorations on behalf of Te Whānau a Apanui iwi. The commemorations include the dawn parade formalities, including catering and refreshments for 200+ people on the day.
2. The process / Te whakatutuki - How will the project happen?	Dawn parade ceremony followed by breakfast and refreshments.
3. The people / Ngā tāngata - Tell us about the key people and/or the groups involved:	Ngā uri o Te Whānau a Pararaki (incl. marae trustees, marae committee, hapū trustees, ringawera etc) - working/organizing event Nga uri o Te Whānau a Apanui and surrounding iwi, hapū and Public - event attendees.
4. Timeframe / Taima - Tell us what the expected timeframe for completion of your project is:	1 Day event 25th April 2025
5. The budget / Ngā pūtea	
Are you GST registered?	Yes
GST number:	055-500-495

If you are GST registered - Do NOT include GST in your budget.

If you are not GST registered - Include GST in your budget.

Project costs - List all the costs of your project and include details of items this covers.

Project costs

Item (e.g. hall hire):	Catering and equipment hire
Detail (e.g. 3 days hire at \$100 per day)	Catering and equipment for ~ 250+ attendees
Amount (e.g. \$300)	\$5000
Total costs:	5000.00

Amount requesting from the Coast Initiative Fund: 5000.00

Upload quotes for your project costs (where applicable):

Have you applied to any other organization for funding for the same purpose as this application? No

If your application is approved it is part of the criteria that a written report along with photos will be submitted to the Community Funding Initiative committee within one month of the project being completed.

Part 3: Application Criteria

The Coast Community Board has adopted the following criteria in assessing funding for projects:

1. Marae facility development and upgrades excluding projects, or components of projects, that can attract funding from other funding sources.
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4. Community events.
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Part 4: Declaration

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I/We agree to the application requirements stated in application details on page one. Yes

If this application is successful, I/we agree to:

complete the project as outlined in this application (or request permission in writing from the Coast Community Board for any significant change to the project).	Yes
utilise funding within two years from the date of approval (failure will require applicant to reapply).	Yes
return a project report within one months after the project is completed (failure may lead to further funding applications being declined).	Yes
return any unspent funds.	Yes
where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council.	Yes
acknowledge Coast Initiative Funding at event openings, presentations or performances and provide photos.	Yes
I understand that the Opotiki District Council is bound by the Local Government Official Information and Meetings Act 1987.	Yes
I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.	Yes
I/we undertake that I/we have obtained the consent of all people involved to provide these details.	Yes
I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993.	Yes
To sign your agreement print name of contact person/applicant here:	Kaperiere George Wharewera
(If applicant is under 16 years of age parent/guardian to print name here to show agreement):	
Date:	28/03/2025
If you have any other supporting information you would like to include with your application upload it here:	