

ŌPŌTIKI DISTRICT COUNCIL

RESOURCE MANAGEMENT ACT

HEARING OF RESOURCE CONSENT APPLICATION RC2024-31  
BY

TE POU ORANGA O WHAKATŌHEA

MINUTE #1 OF THE HEARING CHAIR AND COMMISSIONER

1. I, Reginald Proffit have been delegated the necessary functions and powers under section 34A of the Resource Management Act 1991 by Ōpōtiki District Council (ODC) or 'the Council') to act as an independent Hearing Commissioner to hear and decide the application lodged by Te Pou Oranga o Whakatōhea ('the Applicant') for the resource consents related to the establishment and operation of a Residential Care Facility accommodating up to eight residents attending an off-site drug rehabilitation program at 19A Baird Road, Ōpōtiki.
2. This minute gives notice of the hearing date, and sets out the proposed timetable of evidence exchange towards the hearing.
3. The hearing is set down to commence at 9.30am on Friday, the 14 February 2025 at the Ōpōtiki District Council offices, 108. St. John Street, Ōpōtiki.
4. Timetable towards Hearing
  - a. **Section 42A Report:** Ōpōtiki District Council has commissioned a report on the application and submissions in accordance with section 42A of the Act. In accordance with section 42A of the Act, this report will be made available to parties (on the Councils website) **no later than 2.00pm on Wednesday 22nd of January 2025.**
  - b. **Applicant's Evidence:** Pursuant to section 41B(1) of the Act, the Applicant is directed to provide to the Council **no later than 2.00pm on Thursday 30 January 2025** all statements of evidence it proposes to present to the hearing. Evidence is to be supplied in electronic 'pdf' format, by email, to [tanyam@odc.govt.nz](mailto:tanyam@odc.govt.nz). Council staff will endeavour to make all evidence received available on its website as soon as practicable that day.
  - c. **Submitters' Expert Evidence:** Pursuant to section 41B (3) of the Act, all submitters who intend to call expert evidence are directed to provide to the Council **no later than 2.00 pm on Friday 7 February 2025** all statements of expert evidence they propose to present to the hearing. Evidence is to be supplied in electronic 'pdf' format, by email, to [tanyam@odc.govt.nz](mailto:tanyam@odc.govt.nz). Council staff will endeavour to make all evidence received available on its website as soon as practicable that day.
  - d. **Other Evidence of Submitters, Legal Submissions and Representation Statements:** Any written statements that non-expert persons wish to present to the hearing may be tabled at the hearing. Submitters are not required to present written statements of evidence and may make oral presentations at the hearing. However, it would greatly assist me as the Hearing Commissioner, if oral presentations are accompanied by written notes summarising the points made. Please bring ten printed copies of any written material to be presented to the hearing. If this is not possible please contact Tanya Moore ([tanyam@odc.govt.nz](mailto:tanyam@odc.govt.nz)) ahead of time to organize further copies.

- e. **Hearing Assistance:** Any party who intends to present any material using electronic equipment, such as PowerPoint slides, is requested to contact Tanya Moore ([tanyam@odc.govt.nz](mailto:tanyam@odc.govt.nz)) as soon as practicable prior to the hearing to ensure the appropriate technology is in place and working at the outset of the hearing.
  - f. **Interpreters:** Any party who intends to make oral or written presentations in a language other than New Zealand English is requested to contact Tanya Moore ([tanyam@odc.govt.nz](mailto:tanyam@odc.govt.nz)) **no later than 30 January 2025** to ensure appropriate translation and transcription services can be provided to assist the Hearing Panel and parties.
5. If any party has any questions about this minute, please address these to Tanya Moore at Ōpōtiki District Council ([tanyam@odc.govt.nz](mailto:tanyam@odc.govt.nz)). Mrs Tanya Moore will confer with the Hearing Panel as necessary.



Reginald Proffit (Independent Commissioner)  
17 January 2025